

Quarantine and isolation process brief: Staff viral screening

Description	Process for viral screening of quarantine facility staff.
Aims	<ul style="list-style-type: none"> • Ensure accurate records are maintained of every quarantine staff's daily self-swab. • Provide a streamlined process for staff to viral screen.
Related toolbox sections	Section 2 Infection prevention and control: 2.7 Section 3 Health Workforce: 3.12
Process Considerations	<p>A staff viral screening clinic needs to be established and staffed according to site shift times.</p> <p>Staff require photo identification to verify their identity when registering to viral screen and must self-screen within 2 hours of entering the site.</p> <p>Daily reports of staff viral screening are provided to the Leadership Team and measured against all staff entering the site to identify any breaches of viral screening.</p> <p>Viral screening pathology tests are used in accordance with evidence-based recommendations.</p> <p>An efficient and supportive process for managing staff who test positive is required.</p>

Staff Viral Screening Process

Task	Process	Core Points
Viral screening clinic requirements	<ul style="list-style-type: none"> • IT system established with Administration Team to record all staff completing their daily viral screen. • A clean and safe area is provided for staff to swab with mirrors to assist in swabbing techniques, clear instructions for swabbing requirements, waste disposal, hand hygiene, cleaning protocols and physical distancing. • Clinic is accessible in the hours staff are onsite. 	<ul style="list-style-type: none"> • Records management • Clean safe screening area
Staff self-swabbing	<ul style="list-style-type: none"> • Staff are provided with step-by-step instructions on how to proceed through the viral screening clinic. 	<ul style="list-style-type: none"> • Viral screening instructions

	<ul style="list-style-type: none"> The site provides evidence-based tests (for example using a rapid antigen test (RAT) or polymerase chain reaction (PCR) test in accordance with current legislation and clinical evidence). 	<ul style="list-style-type: none"> Provision of swabbing kits
Managing results	<ul style="list-style-type: none"> All staff swab results are recorded against their individual registration number at the time or on the day the swab is taken (real-time recording). The Leadership Team is notified immediately on the detection of a positive staff swab result. The affected staff member is notified immediately on the detection of a positive swab result and is supported to safely isolate and/or access treatment if required. Contact tracing measures are implemented for positive staff results. Daily reports of swabbing results and staff compliance are provided to the Leadership Team. 	<ul style="list-style-type: none"> Reporting of results Managing positive staff results